



**Addendum to Emergency Preparedness and  
Operations Plan (EOP)**

**for**

**Students, Staff, and Campus Operations**

**COVID-19**

**2020**

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## **Addendum to Infectious Diseases**

### **Introduction**

The purpose of the COVID-19 Emergency Preparedness and Operations Plan addendum is to outline how Spartan College campuses will respond during the COVID-19 emergency. Each campus may differ slightly based on school location, program offerings, and city and state ordinances and mandates.

The information provided in this section is to offer Spartan College campus locations a standardized Emergency Operations Plan (EOP) template that the campus Emergency Response Team (ERT) modifies for the specific needs of the campus. It is the responsibility of the campus location to update, insert required information, and maintain as current. This Plan is maintained in the Campus President's office, at the front counter at each campus facility or building, and in the College's SharePoint Document Center. Additional copies will be available as outlined by each campus leadership team.

### **Infectious Diseases**

The following information is included in the Emergency Preparedness and Operations Plan (EOP) document.

In the event the college or community becomes exposed to an infectious disease or epidemic, the college leadership will determine appropriate steps to respond based on the severity, location of the outbreak and recommendations by local, state and federal health agencies.

#### **The following minimum measures will be taken:**

1. Local, state and national health departments and experts will be contacted for consultation.
2. Student/staff communications will be completed through RAVE Mobile Safety Alert system. The RAVE Mobile Alert system provides timely notifications via email, voice and text messaging simultaneously. Updates will continue as appropriate.
3. Increased cleaning of high-touch surfaces and restrooms will be performed in college buildings, campus housing and transportation.
4. Disbursement of additional supplies such as antibacterial hand gels or wipes, cleaning wipes, and tissues.

#### **Further actions that may be required depending on the severity of outbreak:**

1. Group activities and events including graduations cancelled.
2. Incoming student health screening.
3. Incoming student start delays.
4. College based travel may be cancelled or suspended.
5. Classes cancelled or moved to an online only delivery method.
6. On-campus housing (TUL only) quarantine or closure.

7. Any further measures deemed appropriate to protect the health and safety of college students and staff.

**Preventative Actions for Students and Staff:**

1. Wash your hands often with soap and water for at least 20 seconds.
2. Avoid touching your eyes, nose, and mouth with unwashed hands.
3. Avoid close contact with people who are sick.
4. Stay home when you are sick.
5. Use antibacterial wipes to clean hand tools, equipment, mobile phones, etc.
6. Cover your cough or sneeze with a tissue, then discard tissue.
7. Clean and disinfect frequently touched objects and surfaces.

**Local, State and Federal Health Department Sites for Updates:**

**1. Broomfield, CO**

Local: Broomfield Health & Human Services: <https://www.broomfield.org/260/Health-and-Human-Services>

State: Colorado Department of Public Health & Environment: <https://www.colorado.gov/cdphe>

**2. Inglewood, CA**

Local: County of Los Angeles Public Health: <http://publichealth.lacounty.gov/chs/spa8/index.htm>

State: Colorado Department of Public Health & Environment: <https://www.colorado.gov/cdphe>

**3. Riverside, CA**

Local: Riverside University Health System, Public Health: <https://www.rivcoph.org/>

State: California Department of Public Health: <https://www.cdph.ca.gov/>

**4. Tulsa, OK**

Local: Tulsa, Oklahoma Health Department: <https://www.tulsa-health.org/>

State: Oklahoma Health Department: <https://www.ok.gov/health/>

**5. Additional State Guidance and Resources:**

<https://www.policymed.com/2020/03/u-s-state-health-department-covid-19-resources-for-patients-and-healthcare-providers.html>

**6. Federal (ALL Campuses):**

Centers for Disease Control and Prevention: <https://www.cdc.gov/>

## COVID-19

The following information is found on the Centers for Disease Control website.

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet.pdf>

### **What is coronavirus disease 2019?**

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. The virus that causes COVID-19 is a novel coronavirus that was first identified during an investigation into an outbreak in Wuhan, China.

### **Can I get COVID-19?**

Yes. COVID-19 is spreading from person to person in parts of the world. Risk of infection from the virus that causes COVID-19 is higher for people who are close contacts of someone known to have COVID-19, for example healthcare workers, or household members. Other people at higher risk for infection are those who live in or have recently been in an area with ongoing spread of COVID-19.

Learn more about places with ongoing spread at <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission>.

The current list of global locations with cases of COVID-19 is available on CDC's web page at <https://www.cdc.gov/coronavirus/2019-ncov/locations-confirmed-cases>.

### **How does COVID-19 spread?**

The virus that causes COVID-19 probably emerged from an animal source but is now spreading from person to person. The virus is thought to spread mainly between people who are in close contact with one another (within about 6 feet) through respiratory droplets produced when an infected person coughs or sneezes. It also may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes, but this is not thought to be the main way the virus spreads. Learn what is known about the spread of newly emerged coronaviruses at <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission>.

### **What are the symptoms of COVID-19?**

Patients with COVID-19 have had mild to severe respiratory illness with symptoms of:

- fever
- cough
- shortness of breath

### **What are severe complications from this virus?**

Some patients have pneumonia in both lungs, multi-organ failure and in some cases death.

**People can help protect themselves from respiratory illness with everyday preventive actions.**

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.

**If you are sick, to keep from spreading respiratory illness to others, you should**

- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.

**What should I do if I recently traveled from an area with ongoing spread of COVID-19?**

If you have traveled from an affected area, there may be restrictions on your movements for up to 2 weeks. If you develop symptoms during that period (fever, cough, trouble breathing), seek medical advice. Call the office of your health care provider before you go and tell them about your travel and your symptoms. They will give you instructions on how to get care without exposing other people to your illness. While sick, avoid contact with people, don't go out and delay any travel to reduce the possibility of spreading illness to others.

**Is there a vaccine?**

There is currently no vaccine to protect against COVID-19. The best way to prevent infection is to take everyday preventive actions, like avoiding close contact with people who are sick and washing your hands often.

**Is there a treatment?**

There is no specific antiviral treatment for COVID-19. People with COVID-19 can seek medical care to help relieve symptoms.

**Additional Guidance**

March 5, 2020 (updated 3/20/2020) U.S. Department of Education:

<https://ifap.ed.gov/electronic-announcements/030520Guidance4interruptionsrelated2CoronavirusCOVID19>

March 16, 2020 White House Guidelines:

[https://www.whitehouse.gov/wp-content/uploads/2020/03/03.16.20\\_coronavirus-guidance\\_8.5x11\\_315PM.pdf](https://www.whitehouse.gov/wp-content/uploads/2020/03/03.16.20_coronavirus-guidance_8.5x11_315PM.pdf)

April 03, 2020 U.S. Department of Education:

<https://ifap.ed.gov/electronic-announcements/040320UPDATEDGuidanceInterruptStudyRelCOVID19>

## **Communication**

Spartan College leaders are maintaining emergency communication with students and staff through the RAVE system. This system sends all messages to each person's Spartan email, calls their phone and relays the message verbally, and texts their mobile phone. Students and staff were also given the opportunity during student and staff orientation to add additional phone numbers and email addresses. Additional communication resources are available through Zipwhip, Spartan email and phone.

## **Travel and Campus Events**

All travel has been cancelled until further notice.

All on campus events have been cancelled until further notice.

Student graduation events are postponed until further notice.

Program Advisory Meetings scheduled for Spring 2020 will be postponed. Should our accreditors provide approval, these meetings may be held via conference call.

## **Staff Remote Work Plan**

As much as practical, employees may be permitted to work remotely while campuses are closed. The College cannot guarantee remote working options. At this time, the Department of Labor has not provided exceptions for hourly employees. We are monitoring communication about this and related topics. All employees should work closely with department supervisors to determine what will and will not be possible. Please be reminded that it is imperative and every employees' responsibility to safeguard all student information.

## **Student Extended Absences – Leave of Absence (LOA)**

The U.S. Department of Education has permitted COVID-19 to be included as an approved reason for a Leave of Absence (LOA) should students wish to postpone their education. Students should follow campus procedures as outlined in the College Catalog to request the LOA; however, accommodations can be made to avoid in-person meetings.

COVID-19 Leaves of Absence are available should current modifications not meet the student's needs or should the student wish to suspend training until such time that COVID-19 modifications have been lifted. Please refer to the section titled "Notification of Students" below for reopening updates.

## **Incomplete Coursework**

Please note that due to COVID-19, the timeline to complete coursework for courses with a grade of Incomplete ("I") is extended temporarily. Once courses resume on campus, incomplete work will be assigned for make-up as quickly as feasible. Students should work closely with their instructors and program chair to ensure that there is a clear plan and timeline for make-up. Coursework that is not made-up for courses with an "I" grade will eventually cause the grade to revert to an "F". Usually this occurs within one course module; however, this timeframe will be

more flexible until there has been adequate time for coursework impacted by COVID-19 to be completed.

## **Education Contingency Plan**

Program delivery prior to moving to temporary online delivery due to COVID-19:

### **Ground Programs/Courses**

Students in ground programs/courses will move to remote delivery via the College's Learning Management System (LMS) (Moodle/Canvas).

### **Hands-on Lab Instruction**

All lab work that requires hands-on instruction will be offered upon re-opening of the campus. The College will split all course credits based on lecture vs. lab to allow students to complete lecture portions and receive a grade and then complete lab portions and receive grades upon re-opening. We are hopeful that this may safeguard student Veterans' living expense funding, and we will continue to monitor updates and communicate with students as appropriate.

### **Hybrid Delivery Online Programs/Courses (Tulsa, OK Only)**

Students in hybrid delivery online courses will move to 100% online via their current LMS (Moodle/Canvas).

### **Hybrid Delivery On-Ground Programs/Courses (Tulsa, OK Only)**

Students in hybrid delivery on-ground courses will have the following options:

1. Degree students: General education courses online, if applicable, or LOA
2. Diploma students: May move to the degree program for no additional charge in tuition and take general education courses or LOA

### **100% Online Delivery Programs/Courses (Tulsa, OK Only)**

Students in 100% online programs/courses will continue as scheduled using the LMS.

### **Aviation Flight (Pilot Training) Program (Tulsa, OK Only)**

Updated 3/25/2020 based on Oklahoma "Safer at Home" order  
(Communicated to the local public health department 3/25/2020.)

1. Excused ground (classroom based) Aviation Flight Program classes the afternoon of 3/25/2020.
2. Anticipated move to online classes for ground (classroom based) classes starting Monday, 3/30/2020 (pending FAA approval).
3. 1:1 flight training will continue under essential critical infrastructure rules outlined below.
4. Testing (computer based onsite) continues only as needed with 6ft or more between testers.
5. Flight simulators continue as needed.



6. Safety precautions continue related to cleaning, as well as all other CDC recommended actions.
7. Non-essential staff will be working remote as possible.
8. Reduced to minimal staffing for essential functions.
9. Students notified both in-person 3/25/2020 by the Dean of Student Services, as well as through our emergency notification system (RAVE), which sends the message to emails, voicemails, and through texts.

#### **GUIDANCE ON THE ESSENTIAL CRITICAL INFRASTRUCTURE WORKFORCE**

- A. Distance Education for K-12, College & Universities is deemed essential
  - i. <https://www.cisa.gov/publication/guidance-essential-critical-infrastructure-workforce>
  - ii. Educators supporting public and private K-12 schools, colleges, and universities for purposes of facilitating distance learning or performing other essential functions, if operating under rules for social distancing
- B. Aviation 1:1 training is deemed essential
  - i. <https://www.cisa.gov/transportation-systems-sector>
  - ii. The Transportation Systems Sector consists of seven key subsectors, or modes:  
***Aviation*** includes aircraft, air traffic control systems, and about 19,700 airports, heliports, and landing strips. Approximately 500 provide commercial aviation services at civil and joint-use military airports, heliports, and sea plane bases. In addition, the aviation mode includes commercial and recreational aircraft (manned and unmanned) and a wide variety of support services, such as aircraft repair stations, fueling facilities, navigation aids, and ***flight schools***.

#### **Notification of Students**

Refer to “**COVID-19 Agency Notifications**” spreadsheet to view information required by and supplied to all regulators and accreditors.

- a. **Description of programs/classes impacted, including didactic/lab hours as appropriate.**  
 All programs and all classes for all campuses are impacted in some way. Details are outlined below.
- b. **Effective date of change in delivery method and/or cancelling face-to-face classes.**
  - i. Tulsa, OK students dismissed from the campus 3/23/2020. Students will complete remaining class assignments and submit for final grades. Fully online delivery is outlined below.
    1. Hybrid delivery online and 100% online course/program students will continue to use their current LMS effective immediately.

2. Hybrid delivery on-ground students will have the options outlined above. Should they decide to take online general education courses, they will be placed on a LOA if necessary, until classes start on 3/30/2020 for students in the old version of the program and 4/3/2020 for students in the new version of the program.
  3. Ground students will be given the option to move to a degree program for no additional charge in tuition and take online general education courses starting 3/30/2020 for the old program or 4/3/2020 for the new program and 3/26/2020 for Nondestructive Testing Technology (night only class) or take lecture portions of their courses online temporarily starting the same dates or take a LOA.
  4. Aviation Flight (Pilot Training) Program (Tulsa, OK Only)  
Updated 3/25/2020 based on Oklahoma "Safer at Home" order
    - a. Excused ground (classroom based) Aviation Flight Program classes the afternoon of 3/25/2020.
    - b. The College anticipates students starting online instruction for ground (classroom based) classes starting Monday, 3/30/2020 (pending FAA approval). Actual launch approved by the FAA to start 3/30/2020.
    - c. 1:1 flight training will continue under essential critical infrastructure rules outlined above.
    - d. Testing (computer based onsite) continues only as needed with 6ft or more between testers.
    - e. Flight simulators continue as needed.
- ii. Broomfield, CO ground students will be dismissed for a brief student break starting 3/18/2020. The College anticipates students starting online instruction on 3/23/2020. Actual launch 3/23/2020.
  - iii. Inglewood, CA ground students will be dismissed for a brief student break starting 3/18/2020. The College anticipates students starting online instruction on 3/20/2020. Actual launch 3/23/2020.
  - iv. Riverside, CA ground students were dismissed for a brief student break on 3/17/2020. The College anticipates students starting online instruction on 3/19/2020. Actual launch 3/19/2020.
- c. Description of delivery method (i.e., Skype, Distance Education Platform, Go-to-Meeting, etc.).**
- i. Tulsa, OK students
    1. Hybrid delivery online and 100% online course/program students will continue to use their current LMS.

2. Hybrid delivery on-ground students will have the options outlined above. Should they decide to take online general education courses, those are offered through Canvas and Zoom.
3. Ground students participating in distance education will do so through a combination of Canvas LMS and Canvas Conferencing, or Moodle LMS and Zoom Conferencing.
  - i. Broomfield, CO ground students participating in distance education will do so through a combination of Canvas LMS, Canvas Conferencing, Moodle LMS, and Zoom Conferencing.
  - ii. Inglewood, CA ground students participating in distance education will do so through a combination of Canvas LMS and Canvas Conferencing.
  - iii. Riverside, CA ground students participating in distance education will do so through a combination of Moodle LMS and Zoom Conferencing.

**d. Support for students.**

Staff in each department will continue working remotely and will be available to assist students by email and phone.

**i. Management oversight.**

Campus management will be working remotely and will continue providing oversight of campus operations and student support.

**ii. Technology support as appropriate.**

Students were either already issued a Chromebook or are being provided a device if they do not have access to a device at home. Distribution will occur prior to each campus moving to online instruction.

Students will be informed that some internet providers are offering free access to students if they are impacted by the COVID-19 course delivery modifications.

**iii. Access to faculty (i.e., phone, email, DE platform, etc).**

Faculty will be available via phone and email.

**e. Description of how students will access educational resources like LRS, other learning materials/resources.**

All students already have access to the student portal and online library; however, communication is ongoing to ensure that students are prepared to access the information.

**f. For schools with allied health programs – please describe the school’s plan for making up clinical experience/practicums as needed.**

While the College does not offer allied health programs or include clinical experience/practicums, all lab work that requires hands-on instruction will be offered upon re-opening of the campus. The College will split all course credits based on lecture vs. lab to allow students to complete lecture portions and receive a grade and then complete lab portions and receive grades upon re-opening. We are hopeful that this may safeguard student Veterans’ living expense funding, and we will continue to monitor updates and communicate with students as appropriate.

**g. Periodic updates to the accreditor, state agency, and Federal Aviation Administration as to when the school expects to return to normal operations.**

The campuses anticipate returning to **modified, lab only** operations based on the schedule listed below; however, this schedule is **subject to change**. An update will be provided every two weeks to agencies requiring such updates.

Location	Modified Return
Tulsa, OK	6/8/2020
Broomfield, CO	5/11/2020
Inglewood, CA	8/10/2020*
Riverside, CA (branch of Inglewood, CA)	6/22/2020

**\*Tentative and plan to hold lab only classes at the Riverside location temporarily**

The campuses anticipate returning to **“normal”** operations based on the schedule listed below; however, this schedule is **subject to change**. An update will be provided every two weeks to agencies requiring such updates.

Location	Tentative “Normal” Return
Tulsa, OK	TBD
Broomfield, CO	TBD
Inglewood, CA	TBD
Riverside, CA (branch of Inglewood, CA)	TBD

**h. How attendance will be tracked.**

All on-ground class meetings being moved to a virtual classroom will have attendance tracked and logged by faculty in a faculty portal based on virtual attendance. Most classes that are usually on-ground, but moved to online, will be held in a synchronous fashion at the regularly scheduled class time. Asynchronous classes for courses that are not usually taught online will be on a case-by-case basis. Classes that are already taught online will continue using the asynchronous format.

**i. Methods for testing or tracking progression.**

Testing and tracking of progression will be facilitated and managed through the LMS during the online portion. The on-ground, hands-on portions of courses will be split apart from the lecture. For example, a course might be 1.5 credits in lecture and 1.5 credits in lab for a total of 3 semester credits. The students will complete the lecture portions online and then upon re-opening, the students will complete the hands-on, lab portions where the College will assess and verify competency, as well as offer remediation as needed. Additionally, the student's identity is authenticated through Azure Active Directory authentication. The student's written work is verified using a plagiarism checking tool called Grammarly.

**j. Considerations Addressing Accessibility Challenges – Americans with Disabilities Act (ADA)**

While moving to distance education for COVID-19, the distance education team worked closely with faculty to build courses that included accessible materials and options. In addition, faculty will alert the distance education team and campus deans should any students need additional resources. The resources section below includes ADA accessibility information.

**k. Catalog Addendum – COVID-19**

Information related to how courses were split between lecture and lab, if applicable, is available in a special catalog addendum specific to COVID-19 related modifications. Please note that standard catalog policies and procedures may have possible modifications due to COVID-19. Students and staff will work together to find the best solutions during the pandemic. The Catalog Addendum can be found by going to [www.spartan.edu](http://www.spartan.edu) > Consumer Information > Campus Location > Catalog.

## Additional Resources

### Location Specific Resources

- The Catalog Addendum includes additional location specific resources, and it can be found by going to [www.spartan.edu](http://www.spartan.edu) > Consumer Information > Campus Location > Catalog.

### Campus Posters

- <https://www.cdc.gov/coronavirus/2019-ncov/communication/factsheets.html>
- <https://www.cdc.gov/coronavirus/2019-ncov/downloads/workplace-school-and-home-guidance.pdf>

### Internet (potentially free or reduced cost)

- Internet Essentials. Affordable Internet at Home: [www.internetessentials.com](http://www.internetessentials.com)
- Comcast Announces Comprehensive COVID-19 Response to Help Keep Americans Connected to the Internet: <https://corporate.comcast.com/covid-19>

### Online Learning for Students

- Into to Zoom for Students (Spartan)

### Online Teaching

- Tips to consider when moving classes online (Spartan)
- Into to Zoom for Faculty (Spartan)
- Teaching a Live, Online Session Checklist & Resources (Online Learning Consortium)
- Best Practices Guide for Online Instruction in FAA Part 147 Programs: <https://www.atec-amt.org/online-learning.html>
- Online learning products, resources, & services: <https://www.techforlearners.org/>

### Online Library Resources

- The Catalog Addendum includes additional location specific library resources, and it can be found by going to [www.spartan.edu](http://www.spartan.edu) > Consumer Information > Campus Location > Catalog.

### Mental Health

- Mental health resources from the Center for disease control: <https://www.cdc.gov/coronavirus/2019-ncov/prepare/managing-stress-anxiety.html>
- Attigo Free Training and Support: [https://www.attigo.com/smart-sessions-0-0-07hsCtaTracking=83cb9c0a-13e9-437c-81a3-1e9bd1de69e3%7Cf5ce2440-b17a-473c-affd-6bd6b05eeae9&utm\\_campaign=SmartSessions%20Training&utm\\_source=hs\\_email&utm\\_medium=email&utm\\_content=85300469&\\_hsenc=p2ANqtz-n220t-t8UamUSETScKDNF1AFbC7jJGw6JUY\\_KaHBRVnKyKT0lvQU7Auuegleegy4TRyF2mGV4OKGw543cwrUSH\\_41g&\\_hsmi=85300469](https://www.attigo.com/smart-sessions-0-0-07hsCtaTracking=83cb9c0a-13e9-437c-81a3-1e9bd1de69e3%7Cf5ce2440-b17a-473c-affd-6bd6b05eeae9&utm_campaign=SmartSessions%20Training&utm_source=hs_email&utm_medium=email&utm_content=85300469&_hsenc=p2ANqtz-n220t-t8UamUSETScKDNF1AFbC7jJGw6JUY_KaHBRVnKyKT0lvQU7Auuegleegy4TRyF2mGV4OKGw543cwrUSH_41g&_hsmi=85300469)
- Vector and Safe Colleges Free Resources: <https://www.safecolleges.com/covid-19/>

### Americans with Disabilities Act (ADA) Resources for Online Learning

- Dedicated tools for online learning, “Glean” allows students to take notes independently and record lectures. Free through August 31, 2020: [https://glean.sonocent.com/free-access/?utm\\_source=pros\\_2&utm\\_medium=email&utm\\_campaign=free\\_glean\\_20](https://glean.sonocent.com/free-access/?utm_source=pros_2&utm_medium=email&utm_campaign=free_glean_20)
- Web Content Accessibility Guidelines (WCAG) 2.0: <https://www.w3.org/TR/WCAG20/>

- Ensuring accessible content for all students:  
<https://www.ecampusnews.com/2019/06/17/ensuring-accessible-content-for-all-students/>
- Accessibility and Accommodations in Online Courses:  
<https://svp.umd.edu/keepsteaching/ada-accommodations-student>
- OCR Short Webinar on Online Education and Website Accessibility:  
<https://youtu.be/DCMLk4cES6A>

### **U.S. Department of Education**

- COVID-19 ("Coronavirus") Information and Resources for Schools and School Personnel: <https://www.ed.gov/coronavirus>
- March 5 Guidance for Interruptions of Study Related to Coronavirus (COVID-19) (as updated and modified by attached FAQs on March 20, 2020): <https://ifap.ed.gov/electronic-announcements/030520Guidance4interruptionsrelated2CoronavirusCOVID19>
- March 11 Dear CPA Letter CPA-20-01, Site Visit Exemption During COVID-19 Outbreak: <https://ifap.ed.gov/electronic-announcements/031120IssuanceofDearCPALetterCOVID19Outbreak>
- March 17 Information for Accrediting Agencies Regarding Temporary Flexibilities Provided to Coronavirus Impacted Institutions or Accrediting Agencies: <https://www2.ed.gov/about/offices/list/ope/20-007covid19accreditorsfromomb317s.pdf>

### **U.S. Department of Veterans Affairs**

- March 12 Notice (via Facebook post) — COVID-19 Virus Concerns and How It Affects Your Benefits:  
[https://www.facebook.com/gibillEducation/posts/10156878366516615?\\_\\_tn\\_\\_=-R](https://www.facebook.com/gibillEducation/posts/10156878366516615?__tn__=-R)

### **U.S. Department of Homeland Security (Student and Exchange Visitor Program)**

- March 9 Broadcast Message — Coronavirus Disease 2019 (COVID-19) and Potential Procedural Adaptations for F and M Nonimmigrant Students: <https://www.ice.gov/doclib/sevis/pdf/bcm2003-01.pdf>
- March 13 Guidance for SEVP Stakeholders:  
[https://www.ice.gov/sites/default/files/documents/Document/2020/Coronavirus%20Guidance\\_3.13.20.pdf](https://www.ice.gov/sites/default/files/documents/Document/2020/Coronavirus%20Guidance_3.13.20.pdf)

### **National Institutional Accreditors**

- Accrediting Commission of Career Schools and Colleges (ACCSC): <http://www.accsc.org/Resources/COVID-19-Resources.aspx>.
- Council on Occupational Education (COE): <https://council.org/news/guidance-for-the-interruption-of-instruction-due-to-covid-19/>

### **Federal Aviation Administration**

- FAA: <https://www.faa.gov/>
- FAA Part 147 Aircraft Maintenance Technician Schools (AMTS):  
[https://www.faa.gov/licenses\\_certificates/airline\\_certification/amts/](https://www.faa.gov/licenses_certificates/airline_certification/amts/)

- ATEC: FAA Issues Deviation to Part 147 Guidance to Address Instruction Disruptions due to COVID-19: <https://www.atec-amt.org/news/faa-to-address-potential-amts-instruction-disruption-given-covid-19>
- FAA Part 141 Pilot Schools: [https://www.faa.gov/licenses\\_certificates/airline\\_certification/pilotschools/](https://www.faa.gov/licenses_certificates/airline_certification/pilotschools/)

#### **Interstate Commissions and Higher Education Organizations**

- National Council for State Authorization Reciprocity Agreements (NC-SARA): <https://nc-sara.org/news-events/note-nc-sara-community-regarding-covid-19>
- Western Interstate Commission for Higher Education (WICHE): <https://www.wiche.edu/resources>
- State Higher Education Executive Officers Association (SHEEO): <https://sheeo.org/update-on-covid-19/>
- National Association of Student Financial Aid Administrators (NASFAA): <https://www.nasfaa.org/covid19>
- National Association of College and Business Officers (NACUBO): <https://www.nacubo.org/>

#### **Legal**

- Faegre Drinker: <https://www.faegredrinker.com/en/insights/topics/coronavirus-covid-19-resource-center#Explore%20the%20Resource%20Center>
- Duane Morris: [https://www.duanemorris.com/practices/coronavirus\\_covid\\_19.html](https://www.duanemorris.com/practices/coronavirus_covid_19.html)