



# ADDENDUM TO COLLEGE CATALOG

## COVID-19

## 2020

Inglewood, CA Main Campus (Los Angeles Area)

Riverside, CA Branch Campus (Inland Empire Area)

Spartan College of Aeronautics and Technology located in Riverside, CA is a branch campus of Spartan College of Aeronautics and Technology located in Inglewood, CA.

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## **Addendum to College Catalog (COVID-19)**

### **Introduction**

The purpose of this Addendum to the College Catalog (COVID-19) is to outline some of the modifications made due to the Coronavirus pandemic; however, this document is not exhaustive of all potential modifications to policies and procedures outlined in the College Catalog. The College will work closely with students on an as needed basis to determine where additional flexibility or modifications are possible.

### **Emergency Preparedness and Operations Plan (EOP)**

Please refer to the COVID-19 Addendum to Emergency Preparedness and Operations Plan (EOP) for Students, Staff, and Campus Operations for more information and resources.

### **Student Extended Absences**

The U.S. Department of Education has permitted COVID-19 to be included as an approved reason for a Leave of Absence (LOA) should students wish to postpone their education. Students should follow campus procedures as outlined in the College Catalog to request the LOA; however, accommodations can be made to avoid in-person meetings.

### **Course Modifications**

Ground courses that include lab work that requires hands-on instruction will be offered upon re-opening of the campus. The College split all course credits based on lecture vs. lab (if required) to allow students to complete lecture portions and receive a grade and then complete lab portions and receive grades upon re-opening. Courses that have been modified are outlined below.

### **Incomplete Coursework**

Please note that due to COVID-19, the timeline to complete coursework for courses with a grade of Incomplete ("I") is extended temporarily. Once courses resume on campus, incomplete work will be assigned for make-up as quickly as feasible. Students should work closely with their instructors and program chair to ensure that there is a clear plan and timeline for make-up. Coursework that is not made-up for courses with an "I" grade will eventually cause the grade to revert to an "F". Usually this occurs within one course module; however, this timeframe will be more flexible until there has been adequate time for coursework impacted by COVID-19 to be completed.

## Airframe & Powerplant, Diploma (Main Campus Only)

The following list includes each course in the standard format with full credit values, as well as course modifications due to COVID-19 where courses and credits were split between lecture and lab.

Course Code	Course Description	Credits
AF111	Metallic Structures	5.00
AF111 LAB	Metallic Structures - Lab Only	3.00
AF111 LEC	Metallic Structures - Lecture Only	2.00
AF112	Non-Metallic Structures	6.00
AF112 LAB	Non-Metallic Structures - Lab Only	2.00
AF112 LEC	Non-Metallic Structures - Lecture Only	4.00
AF113	Hydraulic and Pneumatic Systems	7.00
AF113 LAB	Hydraulic and Pneumatic Systems - Lab Only	2.00
AF113 LEC	Hydraulic and Pneumatic Systems - Lecture Only	5.00
AF114	Aircraft Systems	7.00
AF114 LAB	Aircraft Systems - Lab Only	2.00
AF114 LEC	Aircraft Systems - Lecture Only	5.00
AF115	Aircraft Flight Control and Fuel Systems	7.00
AF115 LAB	Aircraft Flight Control and Fuel Systems - Lab Only	2.00
AF115 LEC	Aircraft Flight Control and Fuel Systems - Lecture Only	5.00
GN101	Aviation Science	7.00
GN101 LAB	Aviation Science - Lab Only	2.00
GN101 LEC	Aviation Science - Lecture Only	5.00
GN103	Aviation Maintenance Procedures	7.00
GN103 LAB	Aviation Maintenance Procedures - Lab Only	2.00
GN103 LEC	Aviation Maintenance Procedures - Lecture Only	5.00
IR130(A)	Inspection and Review	6.00
IR130(A) LAB	Inspection and Review - Lab Only	2.00
IR130(A) LEC	Inspection and Review - Lecture Only	4.00
PP121	Reciprocating Engines	7.00
PP121 LAB	Reciprocating Engines - Lab Only	2.00
PP121 LEC	Reciprocating Engines - Lecture Only	5.00
PP123	Turbine Engine Theory & Operation	7.00
PP123 LAB	Turbine Engine Theory & Operation - Lab Only	2.00
PP123 LEC	Turbine Engine Theory & Operation - Lecture Only	5.00
PP125	Fuel Metering and Lubrication Systems	7.00
PP125 LAB	Fuel Metering and Lubrication Systems - Lab Only	2.00
PP125 LEC	Fuel Metering and Lubrication Systems - Lecture Only	5.00

## Aviation Maintenance Technology, Degree (Main Campus Only)

The following list includes each course in the standard format with full credit values, as well as course modifications due to COVID-19 where courses and credits were split between lecture and lab.

Course Code	Course Description	Credits
AF111	Metallic Structures	5.00
AF111 LAB	Metallic Structures - Lab Only	3.00
AF111 LEC	Metallic Structures - Lecture Only	2.00
AF112	Non-Metallic Structures	6.00
AF112 LAB	Non-Metallic Structures - Lab Only	2.00
AF112 LEC	Non-Metallic Structures - Lecture Only	4.00
AF113	Hydraulic and Pneumatic Systems	7.00
AF113 LAB	Hydraulic and Pneumatic Systems - Lab Only	2.00
AF113 LEC	Hydraulic and Pneumatic Systems - Lecture Only	5.00
AF114	Aircraft Systems	7.00
AF114 LAB	Aircraft Systems - Lab Only	2.00
AF114 LEC	Aircraft Systems - Lecture Only	5.00
AF115	Aircraft Flight Control and Fuel Systems	7.00
AF115 LAB	Aircraft Flight Control and Fuel Systems - Lab Only	2.00
AF115 LEC	Aircraft Flight Control and Fuel Systems - Lecture Only	5.00
GN101	Aviation Science	7.00
GN101 LAB	Aviation Science - Lab Only	2.00
GN101 LEC	Aviation Science - Lecture Only	5.00
GN102	Electrical Theory	7.00
GN102 LAB	Electrical Theory - Lab Only	2.00
GN102 LEC	Electrical Theory - Lecture Only	5.00
GN103	Aviation Maintenance Procedures	7.00
GN103 LAB	Aviation Maintenance Procedures - Lab Only	2.00
GN103 LEC	Aviation Maintenance Procedures - Lecture Only	5.00
IR130(A)	Inspection and Review	6.00
IR130(A) LAB	Inspection and Review - Lab Only	2.00
IR130(A) LEC	Inspection and Review - Lecture Only	4.00
PP121	Reciprocating Engines	7.00
PP121 LAB	Reciprocating Engines - Lab Only	2.00
PP121 LEC	Reciprocating Engines - Lecture Only	5.00
PP122	Powerplant Systems	6.00
PP122 LAB	Powerplant Systems - Lab Only	2.00
PP122 LEC	Powerplant Systems - Lecture Only	4.00
PP123	Turbine Engine Theory & Operation	7.00
PP123 LAB	Turbine Engine Theory & Operation - Lab Only	2.00
PP123 LEC	Turbine Engine Theory & Operation - Lecture Only	5.00
PP124	Propellers and Exhaust Systems	7.00
PP124 LAB	Propellers and Exhaust Systems - Lab Only	2.00
PP124 LEC	Propellers and Exhaust Systems - Lecture Only	5.00
PP125	Fuel Metering and Lubrication Systems	7.00
PP125 LAB	Fuel Metering and Lubrication Systems - Lab Only	2.00
PP125 LEC	Fuel Metering and Lubrication Systems - Lecture Only	5.00

## Aviation Maintenance Technology, Diploma (Branch Campus Only)

The following list includes each course in the standard format with full credit values, as well as course modifications due to COVID-19 where courses and credits were split between lecture and lab.

Course Code	Course Description	Credits
ARF2213	Airframe Module 13	3.00
ARF2213 LAB	Airframe Module 13 - Lab Only	1.50
ARF2213 LEC	Airframe Module 13 - Lecture Only	1.50
ARF2223	Airframe Module 14	3.00
ARF2223 LAB	Airframe Module 14 - Lab Only	1.50
ARF2223 LEC	Airframe Module 14 - Lecture Only	1.50
ARF2233	Airframe Module 15	3.00
ARF2233 LAB	Airframe Module 15 - Lab Only	1.50
ARF2233 LEC	Airframe Module 15 - Lecture Only	1.50
ARF2243	Airframe Module 16	3.00
ARF2243 LAB	Airframe Module 16 - Lab Only	1.50
ARF2243 LEC	Airframe Module 16 - Lecture Only	1.50
ARF2253	Airframe Module 17	3.00
ARF2253 LAB	Airframe Module 17 - Lab Only	1.50
ARF2253 LEC	Airframe Module 17 - Lecture Only	1.50
ARF2263	Airframe Module 18	3.00
ARF2263 LAB	Airframe Module 18 - Lab Only	1.50
ARF2263 LEC	Airframe Module 18 - Lecture Only	1.50
ARF2273	Airframe Module 20	3.00
ARF2273 LAB	Airframe Module 20 - Lab Only	1.50
ARF2273 LEC	Airframe Module 20 - Lecture Only	1.50
GEN1113 LAB	General Module 1 - Lab Only	1.50
GEN1113 LEC	General Module 1 - Lecture Only	1.50
GEN1123	General Module 2	3.00
GEN1123 LAB	General Module 2 - Lab Only	1.50
GEN1123 LEC	General Module 2 - Lecture Only	1.50
GEN1133	General Module 3	3.00
GEN1133 LAB	General Module 3 - Lab Only	1.50
GEN1133 LEC	General Module 3 - Lecture Only	1.50
GEN1143	General Module 4	3.00
GEN1143 LAB	General Module 4 - Lab Only	1.50
GEN1143 LEC	General Module 4 - Lecture Only	1.50
GEN1153	General Module 5	3.00
GEN1153 LAB	General Module 5 - Lab Only	1.50
GEN1153 LEC	General Module 5 - Lecture Only	1.50
PPT2113	Airframe and Powerplant Module 6	3.00
PPT2113 LAB	Airframe and Powerplant Module 6 - Lab Only	1.50
PPT2113 LEC	Airframe and Powerplant Module 6 - Lecture Only	1.50

Continued on next page

<b>Course Code</b>	<b>Course Description</b>	<b>Credits</b>
PPT2123	Powerplant Module 7	3.00
PPT2123 LAB	Powerplant Module 7 - Lab Only	1.50
PPT2123 LEC	Powerplant Module 7 - Lecture Only	1.50
PPT2133	Powerplant Module 8	3.00
PPT2133 LAB	Powerplant Module 8 - Lab Only	1.50
PPT2133 LEC	Powerplant Module 8 - Lecture Only	1.50
PPT2143	Powerplant Module 9	3.00
PPT2143 LAB	Powerplant Module 9 - Lab Only	1.50
PPT2143 LEC	Powerplant Module 9 - Lecture Only	1.50
PPT2153	Powerplant Module 10	3.00
PPT2153 LAB	Powerplant Module 10 - Lab Only	1.50
PPT2153 LEC	Powerplant Module 10 - Lecture Only	1.50
PPT2163	Powerplant Module 11	3.00
PPT2163 LAB	Powerplant Module 11 - Lab Only	1.50
PPT2163 LEC	Powerplant Module 11 - Lecture Only	1.50
PPT2173	Powerplant Module 12	3.00
PPT2173 LAB	Powerplant Module 12 - Lab Only	1.50
PPT2173 LEC	Powerplant Module 12 - Lecture Only	1.50
PPT2183	Powerplant Module 19	3.00
PPT2183 LAB	Powerplant Module 19 - Lab Only	1.50
PPT2183 LEC	Powerplant Module 19 - Lecture Only	1.50

## Additional Resources

### Emergency Preparedness and Operations Plan (EOP)

- [www.spartan.edu](http://www.spartan.edu) > Consumer Information > Campus Location > Spartan Emergency Operations Plan

### COVID-19 Addendum to Emergency Preparedness and Operations Plan (EOP)

- [www.spartan.edu](http://www.spartan.edu) > Consumer Information > Coronavirus

### Schoolwork Assistance

- If you have forgotten or lost your password use your personal email to contact IT at [student.helpdesk@spartan.edu](mailto:student.helpdesk@spartan.edu).
- [www.Faa.gov](http://www.Faa.gov)
- [www.ecfr.gov](http://www.ecfr.gov) – electronic code of federal regulations
- [faa.psiexams.com](http://faa.psiexams.com) – practice exams and registration for FAA exams
- [www.aviation-safety.net/database](http://www.aviation-safety.net/database) - aviation safety database
- [www.grammarly.com](http://www.grammarly.com) – free grammar and spelling checker

### Americans with Disabilities Act (ADA) Resources for Online Learning

- Dedicated tools for online learning, “Glean” allows students to take notes independently and record lectures. Free through August 31, 2020: [https://glean.sonocent.com/free-access/?utm\\_source=pros\\_2&utm\\_medium=email&utm\\_campaign=free\\_glean\\_20](https://glean.sonocent.com/free-access/?utm_source=pros_2&utm_medium=email&utm_campaign=free_glean_20)

### Financial

- <https://www.va.gov/education/> - GI Bill questions, they also have a crisis line if you need it
- <https://studentaid.gov/announcements-events/coronavirus> - info about student financial aid during coronavirus shutdowns

### Mental Health

- <https://www.cdc.gov/coronavirus/2019-ncov/prepare/managing-stress-anxiety.html> - Mental health resources from the Center for disease control

### Fun

- <https://www.nps.gov/orgs/1207/statmentonparkopscovid19.htm> - National park info during the outbreak
- <https://www.npr.org/2020/03/17/816504058/a-list-of-live-virtual-concerts-to-watch-during-the-coronavirus-shutdown> - live virtual concerts
- <https://pitchfork.com/news/moog-and-korg-release-synthesizer-apps-for-free-amid-social-distancing/> - free synthesizer app so you can make music at home
- [www.freegames.com](http://www.freegames.com) – free games

## Inglewood, CA (Main Campus)

### Local Libraries

Many local libraries will allow you to create a digital library card that will get you access to ebooks, databases, and movie streaming!

- <https://www.cityofinglewood.org/787/Library>
- <https://www.lapl.org/about-lapl/contact-us/e-card/e-card-registration>
- Proquest – Please refer to instructional handout for log in information.

## **Other Resources**

- [http://www.westsidefoodbankca.org/index.php?option=com\\_content&task=view&id=70&Itemid=94](http://www.westsidefoodbankca.org/index.php?option=com_content&task=view&id=70&Itemid=94) – List of food resources in the Inglewood area.

## **Riverside, CA (Branch Campus)**

### **Local Libraries**

Many local libraries will allow you to create a digital library card that will get you access to ebooks, databases, and movie streaming!

- <http://www.rivlib.net/>
- <http://www.rivlib.net/website/veterans-690>
- Proquest – Please refer to instructional handout for log in information.

### **Other Resources**

- <https://www.feedingamericaie.org/> - Food bank information for Riverside area.



Spartan College of Aeronautics and Technology

Inglewood, CA Main Campus (Los Angeles Area)  
8911 Aviation Boulevard  
Inglewood, CA 90301  
(310) 337-4444

Riverside, CA Branch Campus (Inland Empire Area)  
4130 Mennes Avenue  
Riverside, CA 92509  
(951) 228-9922

Spartan College of Aeronautics and Technology located in Riverside, CA is a branch campus of Spartan College of Aeronautics and Technology located in Inglewood, CA.

[www.spartan.edu](http://www.spartan.edu)

Consumer information available at [www.spartan.edu/consumerinformation](http://www.spartan.edu/consumerinformation)